

TERMS AND CONDITIONS

1. The quotation will be received up-to 1.00 PM on 19th March, 2018 and will be opened on the same date and hour. In case of holiday the same will be opened on the next working day.
2. The quotation fee of Rs.200/- (Rupees three hundred) only in form of Demand Draft drawn in favour of Dean, FA, AAU, Jorhat-13 must be deposited and not refundable.
3. The earnest money @ 2% on quoted value in the form of Call Deposit only in favour of the Dean, Faculty of Agriculture, Jorhat-13 must be submitted along with the quotation. Quotation without EMD will not be accepted. EMD of the unsuccessful bidders will be released after finalization of the purchase and EMD to the successful bidders will be released after receiving the goods in good condition and proper installation, demonstration where necessary.
4. The Quotation should be duly sealed and Super scribed on the sealed cover "**Tender for Supply of some major & Minor Equipments/Machineries**" for ELP, THT vide **Memo No. AAU/FA/10(3)/660)2017-18/9874-79 Dated 03/03/2018.**
5. The Quotation for the ELP items should be submitted separately super scribed on sealed Cover "**Tender for ELP Items, THT**"
5. The Quotation shall remain valid up-to 31st March/2018
6. Time for completion of delivery is 30 Days from the issue of supply order.
7. The rates should be FOR destination and inclusive of charges, Viz. packing forwarding, freight, insurance, Excise duty etc.
8. GST to the local firms be allowed and should be shown separately in the quotation. Where ever the laws and regulation require deduction of taxes at the source of payment of purchase shall effect such deductions from the payments due to the supplier, the remittance of amount so deducted & issuance certificate for such deduction shall be made by the purchaser as per the laws and regulation imposed.
9. Payment by A/c payee cheque on State Bank India, AAU, Branch shall be made after receipt of the items in good condition and installation, demonstration where necessary.
10. Overwriting or erasure in rates in the quotation shall not be considered.

11. Attested copies of GST Registration certificate, must be submitted with the quotation. Attested copies of PAN Card & TIN must be submitted along with the quotation.
12. Up-to-date tax clearance certificate and Income Tax Return of last two years dully attested must be submitted along with the quotation.
13. Detailed specification with make, Model and name of the Manufacturer should be furnished. The technical specification of the item must be supported by printed lift lets/ brochures of the manufacture.
14. Manufacturer or Authorized dealer with up-to-date printed price list and attested copies of the dealership certificate will be given weight age.
15. The Warranty of the items shall be as per the prevailing warranty policy/certificate of the manufacturer for the items and the warranty period shall not be less than twelve months from the commissioning of the items at site. The bidder shall furnish the warranty for all the items at the time of delivery and commissioning. The purchaser shall reject the items without the warranty certificate from the manufacturer. The warranty certificate should be duly signed and sealed.
16. Free installation / Fittings /demonstration will have to be provided by the firm with their service engineer in case of equipments and machineries of intricate nature.
17. Vague terms, such as, big , small, medium, best quality etc. will not be accepted.
18. **Quotation must be submitted separately for each item Equipment Etc.**
19. Information to be furnished in our prescribed format must be submitted in a **properly labeled C.D. as Softcopy. (MS Word)**
20. The undersigned reserves the right to accept or reject any or all quotations without assigning reason thereof.

Dean,
Faculty of Agriculture,
AAU, Jorhat-13

FORMAT FOR QUOTATION

(Separate Quotation for individual items to be submitted)

SL No.	Name of the Items	Brief Specifications	Unit price	% of GST/Freight charge etc.	Total Amount

Gross total amount Rs.

Rupees.....) Only

We agree to supply the above items in accordance with the technical specification mentioned.

We also confirm that normal commercial warranty/guarantee of months shall apply to the offered goods.

Quotationer's Name :-

Signature :-

Date :-

LIST OF EQUIPMENTS/MACHINERIES TO BE PURCHASED FOR ELP ON TEA

Sl.No.	Item	Description
1	Generator	Generator set (2 No.) 30 KVA each
2	Grading of processed tea	Grading machine for green and black tea Myddleton (1 no), Hobro Tea Sorter (1 no)
3	Mini Tea manufacturing unit	A micro unit to process sample green and black tea of about 1-2 kg green leaf with all components for manufacturing green and black tea like Withering Trough, Roaster, Table Roller, Mini CTC, Fermenting Equipment and Dryer. All equipments to be made of brass or stainless steel. Power and energy should be electricity and gas. Humidifier for fermenting equipment desired. Preferably the whole unit to be installed on a movable surface.
4	Roaster for Green Tea processing	Capacity 10 kgs of green leaf per batch. Roaster to be made of stainless steel with stirrer inside. To be fitted with gas burner at bottom.
5	Steamer with boiler	A boiler to serve a steamer with a capacity of 10 kgs of green leaf per batch to process steamed green tea
6	Form, Fill and Seal (FFS) machine	Minimum Capacity of 200 pouches per hour of 250 g to 500 g with automatic filling and packing facility

