Annual Report
2020-2021
Rev. B.M. Pugh Library &
Its Constituent College Libraries

Assam Agricultural University
Jorhat-785013
August, 2021
Library Annual Report 2020-2021
Assam Agricultural University, Jorhat, Assam, India
A compilation of present activities undertaken by the Rev. B. M. Pugh Library (RBMPL) and its constituent outstation libraries of AAU during the year 2020-2021

© Chief Librarian, AAU, Jorhat

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Printed at
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--- Message ---

I am extremely happy that the Rev. B. M. Pugh Library is publishing the Annual Report for the year 2020-21, where all the activities performed during the year is recorded. Libraries considered as a gateway to knowledge, play a fundamental role in the society. Through resources and services, they create opportunities for learning, and also help in literacy and education process development. The function of a library is generally two fold, academic and administrative. In an institution library performs both these functions. It provides a vibrant learning environment that ensures relevant and reliable information in multiple formats. Well versed trained library professional staffs are pre requisites for systematic organization of library documents as well as to maximize their usage. There has been a paradigm shift in the functioning of library services to improve its efficiency under the COVID pandemic situation.

I congratulate all the staff members behind publication of this report to record all the activities performed by the library during the year 2020-21, and hope such efforts will continue in future also.

(C.Hazarika)
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B. Detailed statistics of RBMPL & its constituent college libraries

1. Infrastructure, staff strength, equipments

<table>
<thead>
<tr>
<th>Item</th>
<th>AAU, Jorhat</th>
<th>CVSc Khanapara</th>
<th>BNCA B Cherrall</th>
<th>CFSc Raha</th>
<th>SCSCA Dhubri</th>
<th>LCVC Sc Lakhimpur</th>
</tr>
</thead>
<tbody>
<tr>
<td>Library building</td>
<td>2108 sq meter</td>
<td>691.02 sq meter</td>
<td>950 sq meter</td>
<td>200 sq meter</td>
<td>625.69 sq meter</td>
<td>62.43 sq meter</td>
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<tr>
<td>Staff</td>
<td>16</td>
<td>04</td>
<td>02</td>
<td>02</td>
<td>01</td>
<td>01</td>
</tr>
<tr>
<td>Computer/ Laptop</td>
<td>32</td>
<td>22</td>
<td>04</td>
<td>05</td>
<td>04</td>
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<td>Scanners</td>
<td>03</td>
<td>02</td>
<td>00</td>
<td>00</td>
<td>00</td>
<td>0</td>
</tr>
</tbody>
</table>

2. Collection strength

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>RBMPL</td>
<td>188327</td>
<td>69</td>
<td>3924</td>
<td>3720</td>
<td>3590</td>
<td>7050</td>
<td>16911</td>
<td>66</td>
<td>13</td>
</tr>
<tr>
<td>CVSc, Cherrall</td>
<td>32388</td>
<td>8</td>
<td>3924</td>
<td>3720</td>
<td>1428</td>
<td>-</td>
<td>9188</td>
<td>-</td>
<td>09</td>
</tr>
<tr>
<td>BNCA</td>
<td>6806</td>
<td>2</td>
<td>3924</td>
<td>3720</td>
<td>51</td>
<td>-</td>
<td>210</td>
<td>-</td>
<td>03</td>
</tr>
<tr>
<td>CFSc, Raha</td>
<td>12600</td>
<td>8</td>
<td>3924</td>
<td>3720</td>
<td>26</td>
<td>-</td>
<td>250</td>
<td>-</td>
<td>05</td>
</tr>
<tr>
<td>SCSCA</td>
<td>3978</td>
<td>2</td>
<td>3924</td>
<td>3720</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>02</td>
</tr>
<tr>
<td>CVSc, Lakhimpur</td>
<td>2704</td>
<td>2</td>
<td>3924</td>
<td>3720</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>03</td>
</tr>
</tbody>
</table>

3. Overall Staff Position

<table>
<thead>
<tr>
<th>Libraries</th>
<th>Total Sanctioned Post</th>
<th>Present Manpower in Position</th>
<th>Vacant Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>RBMPL</td>
<td>51</td>
<td>16</td>
<td>35</td>
</tr>
<tr>
<td>CVSc, Khanapara</td>
<td>27</td>
<td>04</td>
<td>23</td>
</tr>
<tr>
<td>BNCA</td>
<td>03</td>
<td>02</td>
<td>01</td>
</tr>
<tr>
<td>CFSc, Raha</td>
<td>03</td>
<td>02</td>
<td>01</td>
</tr>
<tr>
<td>SCSCA</td>
<td>01</td>
<td>01</td>
<td>0</td>
</tr>
<tr>
<td>CVSc, Lakhimpur</td>
<td>02</td>
<td>01</td>
<td>01</td>
</tr>
<tr>
<td>CH, Nalbari</td>
<td>01</td>
<td>01</td>
<td>0</td>
</tr>
</tbody>
</table>

4. Library timing and usage

Monday to Saturday: From 8 am to 8 pm
Sunday: From 9 a.m. to 1 p.m.

5. E-Resource Collection

a) CeRA (Consortium of e-resources in Agriculture): 2794 e-journals
b) DelCON (DIST-Electronic Library Consortium): 926 full text e-journals
c) KridhiKosh (Institutional Repository of National Agricultural Research System (NARS) in India): Currently 501 nos. of theses of AAU are available in KridhiKosh
d) CAB Abstract: CD’s available from the year 1972 to 2013.
e) International & National E-Book Packages: 3924 eBooks
   i. CRC Press, Taylor & Francis: 1498 eBooks
      - Agriculture Science (777)
      - Home Science (215)
      - Veterinary Science (216)
      - Fishery Science (50)
      - Miscellaneous (240)
   ii. Wiley Online Library: 606 eBooks
   iii. Elsevier E-Books on Agriculture: 203 eBooks
   iv. Cambridge Core E-Book Package: 63 eBooks
v. Art & Science Academic Publication: 976 eBooks

Packages:
- Agriculture (222)
- Horticulture (101)
- Aquaculture and Fisheries (10)
- Veterinary (122)
- Agri/Vet/Com Sc (214)
- Miscellaneous (308)
f) CABI E-Books on Veterinary: 223 eBooks
g) WT eBooks: 96 eBooks
   - Fishery Science (44)
   - Veterinary Science (52)

b) Bibliotex E-Book: 32 eBooks
   i. Astral E-Books Package: 152 eBooks
   j) NIPAers: 60 eBooks
   k) EBSCO: 13 eBooks

http://www.aauncc.ac.in/academics/library provides the list of eBook titles procured by the Rev. B.M. Pugh Library.
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6. User statistics and services
   a. Enrolled users

<table>
<thead>
<tr>
<th>Types of users</th>
<th>AAU, Jorhat</th>
<th>CVSc Khanapara</th>
<th>BNCA B Chariali</th>
<th>CSCE Raha</th>
<th>SCSCA Dhubri</th>
<th>LCSC Lakhimpur</th>
</tr>
</thead>
<tbody>
<tr>
<td>Students (UG/PG/Research Scholar)</td>
<td>1463</td>
<td>642</td>
<td>234</td>
<td>165</td>
<td>114</td>
<td>136</td>
</tr>
<tr>
<td>Faculty/Scientist</td>
<td>287</td>
<td>151</td>
<td>42</td>
<td>25</td>
<td>27</td>
<td>38</td>
</tr>
<tr>
<td>Non-academic</td>
<td>266</td>
<td>14</td>
<td>21</td>
<td>110</td>
<td>14</td>
<td>0</td>
</tr>
<tr>
<td>Total User</td>
<td>2239</td>
<td>817</td>
<td>279</td>
<td>300</td>
<td>155</td>
<td>174</td>
</tr>
<tr>
<td>Guest/Temporary</td>
<td>11</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

Users get enrolled to the library with due formalities observed and deposits a refundable fee of Rs. 1000/- as library caution money. Books are checked out for a period of 1(one) month with a late fine of Rs. 1(one) per day after the expiry of due date of return.

b. Number of books issued to different categories of users
   - Under Graduate : 5 books per month
   - Post Graduate : 7 books per month
   - Research Scholar/Faculty : 10 books per month

c. Consultation facility for non AAU users

The Rev B M Pugh library provides consultation facilities to non AAU users through the provision of temporary membership with a minimal fee of Rs. 100 for three months which can be extended on request with the same formalities being observed.

d. Book Bank section

This section provides 3(three books) per student to every enrolled under graduate and post graduate students for one semester.

e. Internet facility, e-Resources and periodical section

All enrolled users of Rev. B. M. Pugh Library with a valid user account provided by the ARIS cell of AAU are entitled to the internet facility through the AAU Captive Portal gateway. The branch libraries of AAU also provide the internet facility. The fully air conditioned e-resource section creates an impressive ambiance for e-learning, study, group discussion and research activities.

f. General Reference section

The RBMPL and the outstation libraries are enriched with books for Civil Service/ TOEFL/ NET/ JRF/Banking and various competitive exams aspiring users as well as select encyclopedias, lexicons of both English and vernacular languages, important statistical and survey based documents on Agricultural and its allied fields, popular magazines, year books etc.

g. Donated collection & Theses & Dissertation Section

The RBMPL and Libraries of CVSc, Khanapara and CSCE, Raha have been continuously maintaining the most important primary collection and original works of research and development in agriculture and allied fields. The outstation college libraries at BNCA and SCSCA being young w.r.t their years of establishment have started growing their research collection. Apart from the theses & dissertation collection, the RBMPL also has a donated collection of works of various intellectual personalities both posthumous and existing nature.

C. User education programme

The RBMPL and its outstation college libraries service, is acquainted with extending quality user education programmes.

- "Library Orientation" is one of the compulsory user education programme that is provided to the newly enrolled undergraduate students of AAU.
- "PGS 501: Library & Information Services" is the non credit compulsory course that enrolls PG and PhD students per semester of AAU to impart appropriate knowledge on information retrieval and dissemination, referencing style, plagiarism, citation analysis and literature review. We library professionals guide the students through the different channels of information search and services through this course.

D. Library Automation

Under the "ICAR Library Strengthening Project!", the RBMPL and the outstation college libraries have automated the library services in particular the circulation service on the Library Management Software KOHA platform. The users avail the books borrowing and returning service through smart ID card thus reducing paper work as well as the work load of the existing limited manpower who is now engaged in the service areas deficient of appropriate staff. The library functions are operational at KOHA LMS for the library users.

The OPAC (online public access catalogue) of the KOHA interface enables the library users to browse library collection in seconds irrespective of their location both on desktops and mobile handsets. RBMPL also provides facility of browsing OPAC through QR Code as well.

E. Campus level library advisory committee, 2020-21

As the Rev. B.M. Pugh Library received the ICAR Grant under "Library Strengthening" for the financial year 2020-21, the annual Campus Level library advisory committee meeting was held on 30th December 2020 under chairmanship of Dr. J. Deka, Dean, Faculty of Agriculture, AAU, Jorhat. The Committee discussed and finalized the utilization and allotment of fund to the libraries of main campus and the outstation colleges of AAU for the year 2020-21. The Committee also arrived at decisions towards all round improvement of all the libraries. (Utilization report in Annexure I)
F. Stock Rectification

Official Stock Rectification in RBMPL has not been recorded since its inception in 1969 although we can witness some document discarded and accumulated in the bound volume section. It had been mentioned in the 2002 proceeding about “Stock taking” but the record of implementation could not be tracked in the succeeding proceeding. The task was undertaken unofficially in September, 2020 amidst COVID 19 and continued with record keeping of the disposed documents as well as arrangements of more than 2 lakh documents by a team headed by the Assistant Librarian under the supervision and direction of the Chief Librarian and the Deputy Librarian. Decision was formally taken in the meeting of Campus Level Library Advisory Committee on 30th December, 2020 for framing the Stock Rectification Committee (SRC) under the chairmanship of Dr. S. Baishya, Prof. of the Dept. of Agricultural Biochemistry. The SRC meeting was held on 8th April, 2021 wherein decisions were taken for:

- Books to be stock transferred to constituent college libraries of BNCA, CVSc. Raha, SCSCA and CVSc. North Lakhimpur.
- Maintaining a new collection of grey and rare books
- Weeded books to be made publicly available free of cost to those who find the books useful on “Book Days” (Faculty, staff & students of AAU)

The above are a few important ones among various other related decisions taken in the SRC meeting. After the completion of the Stock Rectification of the entire collection in the RBMPL, the final report will be compiled.

G. Event/Activities organized in Rev.B.M.Pugh Library, 2020-21

a. National Librarian’s Day celebrated on 12th August, 2020

The Rev. B.M. Pugh Library, observed the National Librarians’ Day on Wednesday the 12th of August, 2020 commemorating the birth anniversary of Dr. S.R. Ranganathan, The Father of Library Science in India. Strictly adhering to the existing Covid-19 protocol, the library on this occasion inaugurated the portrait of Rev. Brensley Marpna Pugh, the first principal of the former Assam Agricultural College, presently the College of Agriculture of the Assam Agricultural University. The present central library being christened with his name, it became an apt reason to be celebrated on National Librarians’ Day.

b. Inauguration of the portrait of Rev. Brensley Marpna Pugh

The portrait of Rev. Brensley Marpna Pugh was inaugurated by Dr. Jayanta Deka, the Dean of the College of Agriculture, AAU on 12th August, 2020 which is observed as the National Librarians’ Day all over India. Mr. H. K. Gohain, the Deputy Librarian of Rev. B.M. Pugh Library welcomed the dignitaries and briefly cited the importance of the library profession on account of the Librarians’ Day celebration. Prof. Prithom Mohan, the invited guest from CVSc, Khanapara spoke on the role of library in the present academic enrichment. The meeting witnessed the valued speeches from Dr. Jayanta Deka, Dean, College of Agriculture, Dr. Rupeloba Bora, Dean, College of Community Science, Mr. Arpan Saksia, Registrar, AAU, Dr. Rani Pratap Bhuyan, Director of Student Welfare, and Dr. Prasanna Pathak, Director of Extension Education in the gracious presence of the other statutory officers and teachers of AAU.

Pugh’s significant involvement towards establishment of the Assam Agricultural College jointly with Shri M.N. Bora and Shri D.K.Goswami in 1948 marked the pillars of the birth of Assam Agricultural University in Assam history during the tenure of then Chief Minister Shri Gopinath Bordoloi.

c. Virtual Sensitization Programme conducted by RBMPL

A Virtual Sensitization Programme on “Knowledge Management in Digital Environment” was conducted by the RBMPL on 2nd December 2020 attended by the academic community of AAU.
d. Book Donation Programme at Rev B. M. Pugh Library

Dr. J. Deka, Dean, Faculty of Agriculture and Dr. A. Baishya, Director of Post Graduate Studies donated around 200 books on agriculture and its allied fields along with storage cabinet from the Dean to the Rev. B. M. Pugh Library on 5th March 2021. Hon’ble Vice Chancellor Dr. B. C. Deka in the presence of the prominent statutory officers, inaugurated the programme and released the books to the users of the library emphasizing the importance in study and research of agricultural science among the student and faculty members of AAU. Dr Chandan Hazarika, Chief Librarian in the absence of the Dean and DPGS, felicitated the Dean.

e. Observation of Saraswati Puja, 2021

Maintaining the age old tradition, the RIMPL alike the previous years, observed Saraswati Puja on 16th February, 2021 making way for the students and all the staff of the AAU to seek blessings from the Goddess of knowledge and wisdom with certain Covid 19 restrictions being followed appropriately.

f. Achievement, Manpower Training, 2021

1. RIMPL received the Best Resource Sharing Award 2019 for Eastern Region from J-Gate@CeRA under the scheme “Regional Awards of Excellence by Informatics publishing Ltd, Bangalore.”

2. The Library Professionals of RBMPL and CVSc Library, Khanapara participated in “National Webinar on Reinventing Library and Information Service to meet the emergencies and exigencies” organized by AALDI during from 13th to 17th May, 2020 to meet-up the challenges in the COVID-19 situation.

3. Mr H. K. Gohain, Dy Librarian & Ms P. Jaiswal, STA from RBMPL, participated and presented individual papers at the AALDI International Conference on “Management of knowledge Resource Centres in the Networked Digital Environment: Trends, Challenges and Opportunities at UAS, Bangalore in February, 2021. The Deputy Librarian also chaired one of the technical session titled “Emerging trends in Library and Information Services” in the same event.

4. Facilities introduced during 2020-21

1. CCTV security system installed at RBMPL, AAU, Jorhat and CVSc Library, Khanapara under NAHEP (National Agricultural Higher Education Programme

2. Air Conditioners installed in the Conference hall, General Reference Room and working spaces of RBMPL and the process of installing air conditioners at CVSc Library, AAU Khanapara is in progress.

3. RFID installation in the libraries of the CFSc, Raha, SCS College of Agriculture, Dhubri and BCNCA, Biswanath Chariali is under progress.

4. Two Point of Sale (POS) machine for receiving of digital payment at RBMPL and CVSc Library, Khanapara.

5. The new Library building at BCNCA is complete and due for inauguration.

H. Future Planning for 2021-2022

A dream project of online examination centre, initiated by the Hon’ble Vice Chancellor, Dr. B.C. Deka at the top floor of RBMPL, AAU, is in progress, and targeted to be completed before March, 2022. The establishment of this online examination centre will not only serve the AAU fraternity but will also serve other establishments and organizations engaged in online examinations.

Besides this library has also planning for a digitization project of its repository for which a proposal has been submitted to ICAR for fund to procure equipments needed for digitization.
## Utilization of “Library Strengthening Grant” for 2020-2021

### Utilization of Grants

<table>
<thead>
<tr>
<th>Amount Received</th>
<th>Amount Spent</th>
<th>Amount Remaining</th>
</tr>
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<tbody>
<tr>
<td>2,465,000.00</td>
<td>2,465,000.00</td>
<td>0.00</td>
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### Expenditure

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Books</td>
<td>450</td>
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<tr>
<td>Periodicals</td>
<td>20</td>
</tr>
<tr>
<td>Journals</td>
<td>100</td>
</tr>
<tr>
<td>Magazines</td>
<td>50</td>
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<tr>
<td>Audio-Visual Materials</td>
<td>300</td>
</tr>
<tr>
<td>Total</td>
<td>1,100</td>
</tr>
</tbody>
</table>

### Summary

- **Funds Utilized:** 2,465,000.00 (100%)
- **Funds Unutilized:** 3,465,000.00 (-139%)
Rev. Bransley Marpna Pugh (1897-1986)

Rev. Bransley Marpna Pugh was born on 24th September, 1897 at Laitkynsiew of the Khasi Jaintia Hills now in Meghalaya.

Education
- Matriculation from Shillong Government Boys School
- Graduation from Scottish College under Calcutta University
- Post graduation in Agriculture with major in Agronomy from University of California, USA

Service
- Founder Head of the Department, Agronomy, Allahabad Agricultural Institute with additional responsibility of Librarian and hostel warden
- Agricultural Officer at North East Frontier Agency (NEFA)
- Took joint initiatives along with Shri M.N. Bora and Shri D.K. Govwammi towards establishment of Assam Agricultural College at Jorhat on 16th August, 1948
- Founder Principal of Assam Agricultural College

Peer recognition
- Member of Indian Council of Agricultural Research
- Chaired the Scientific session of Assam Sahitya Sabha
- Chief Executive Member of the United Jaintia Hill District Council
- One of his best student, Dr. S.R. Barooah was the 1st Vice Chancellor of Assam Agricultural University

Authorship
- Production of Field Crops in India authored by Rev. B.M. Pugh
- Co-authored with Shri C.P. Dutt, a book titled "Principles & Practices of Crop Production in India"