



**National Agricultural Higher Education Project  
Assam Agricultural University, Jorhat**

No: AAU/NAHEP/Contractual Services/2021-22/

Date:05/06/2021

**ADVERTISEMENT**

Application are invited for filling up the vacant position of **Office Assistant** under NAHEP. Intending candidates having requisite qualification have to submit the online application in the link provided below on or before 20th June' 2021

**Essential Qualifications**

- Degree from any recognize University
- Minimum 6-month diploma in Computer Application
- 2 years' experience in office maintenance.

**Link to apply :**

[https://docs.google.com/forms/d/e/1FAIpQLSelriJyqltvXNpfD05sUFOo\\_hqT0evlhSPY\\_74guVU1-VO6-Nw/viewform?usp=sf link](https://docs.google.com/forms/d/e/1FAIpQLSelriJyqltvXNpfD05sUFOo_hqT0evlhSPY_74guVU1-VO6-Nw/viewform?usp=sf_link)

**General terms and conditions:**

- a. Age limit: 38 years maximum (5 years' relaxation for ST/SC/OBC and Women candidates)
- b. The post is purely temporary and co-terminus with the project.
- c. The person employed will have no right to claim employment or engagement in AAU at the end of the contract period
- d. The decision of the selection committee will be final.
- e. Candidates in service or in study are to submit no objection certificate from the competent authority to appear in the interview.
- f. **The Date, Time and Platform for the interview will be notified to the shortlisted candidates through Phone or mail.**

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**Copy for Information & necessary action: -**

1. In-charge ARIS Cell with a request to upload the advertisement in AAU website
2. Nodal Officer (Finance), IDP-NAHEP

Sd/-(K.K Sharma)  
Principal Investigator

(K.K Sharma)  
Principal Investigator  
(IDP NAHEP)  
AAU, Jorhat-13, Assam