



OFFICE OF THE COMPTROLLER

ASSAM AGRICULTURAL UNIVERSITY

JORHAT – 785013

Contact No. 9435352463(M)

E-mail: comptroller@aau.ac.in

No. AAU/Bt-2(95)/2006-CM/2020-21/Pt.

Dtd. 21.11.2022

ORDER

In pursuance of the Govt. of Assam OM No. BB226/2009/215 dated 09.09.2013 and with the approval of the Hon'ble Vice-Chancellor, AAU, Jorhat it has been decided to close all current bank accounts being operated by the D.D.Os under different establishments. As such all concerned D.D.Os are requested to follow the following steps for closure of current bank account and opening of new savings bank account instead.

- Step 1: An application be sent to the O/o the Comptroller for opening of a new Savings Bank account citing reason being closure of current bank account.
- Step 2: Once approved a new savings bank account be opened and details of the account be communicated to the office of the Comptroller.
- Step 3: Once fund transfer is done to the newly opened savings Bank account from Comptroller's office entire balance of the current bank account be transferred to the savings bank account.
- Step 4: Close the current Bank account and communicate the closure of the account to the Comptroller's office.


Sd/-
(N. Borthakur)
Comptroller
Assam Agril. University,
Jorhat-13.

Dtd. 21.11.2022

Memo No. AAU/Bt-2(95)/2006-CM/2020-21/Pt. 10606 - 68

Copy Forwarded to:-

1. All Controlling/Drawing & Disbursing Officer, Assam Agricultural University Jorhat /Khanapara/Outstations including KVKs.
2. The Secy. to the Hon'ble Vice-Chancellor, Assam Agril. University, Jorhat-13.
3. The Incharge, AKMIT Cell, AAU, Jorhat-13 with a request to upload in AAU Website.
4. Office Copy.


(N. Borthakur)
Comptroller
Assam Agril. University,
Jorhat-13.