

**ASSAM AGRICULTURAL UNIVERSITY**

Faculty: .....

College:.....

**FORM OF APPLICATION FOR DUPLICATE CERTIFICATE**

To

The Registrar  
Assam Agricultural University  
Jorhat 785013

Sir/Madam

I have the honour to request you to issue me a duplicate copy of the Certificate/Transcript for ..... Examination held in the year ..... as the original has been lost. I passed the ..... examination in the year ..... under Roll No. .... from the College of ....., AAU, Jorhat.

The prescribed fee of Rs. .... (Rupees .....)  
only is enclosed herewith in the form of Crossed Indian Postal Order/Demand Draft No. ....

Yours faithfully

Date.....

Name of the applicant

Address in full .....

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N.B. Application for issue of a duplicate document is to be accompanied by the FIR lodged with the Police Authorities and the copy of the news paper clipping conveying the loss of the document.