

**ASSAM AGRICULTURAL UNIVERSITY**

(Subsidiary Rules 73)

**APPLICATION FOR LEAVE**

1. Name of the applicant :  
(In block letters)
2. Leave rule applicable :
3. Post held :
4. Department/Office :
5. Basic pay :
6. House rent allowance/conveyance :  
allown. of other compensatory allown.  
drawn in the respect post
7. Nature and period of leave applied :  
for and date from which required
8. Ground on which leave is applied for :
9. Date of return from last leave and the:  
nature and period of leave  
a) Date of appointment :
10. I undertake to refund for difference :  
between the leave salary drawn  
During the leave on average pay  
commuted leave and that admissible during leave on the half average pay/half pay leave which  
would not have taken admissible had to provision FR(b) II Rule 13 (C) III of the revised leave  
rules, 1934 not been applied in the event of my retirement from service as the end of during the  
currency of the leave.
11. Date of joining :

Date:

\_\_\_\_\_  
Signature of applicant

Designation: \_\_\_\_\_

12. Remarks/recommendation of the  
Controlling officer

Date:

Signature

13. Report of the Audit officer:

Date:

Signature